

Leadership Links and Learn

This is a monthly communication dedicated to educating equipping and engaging members to becoming better leaders within GFWC

Protocol

Many customs can change with the times, but manners, common sense and courtesy remain the same. Protocol involves courtesy to honorees, guests and participants in the order of their relative rank. It promotes orderly procedures following rules of etiquette. Always remember it is the office being honored not the person. Each of us has an obligation to observe the rules of protocol.

Quote

“The good leader is the one who has the sense to pick good men to pick what he wants done, and self-restraint enough to keep from meddling with them while they do it.” Thomas Jefferson



Reporting is just around the corner. There are several awards given in the **Leadership Advancement Area** that you all should be familiar with and strive to win! They include:

The Dunwoody Woman’s Club Award which is a silver tray awarded for the best overall work done in a Leadership Project. This award requires a special report

The LEADS Program Award allows each club to submit one nominee for the 2017-2018 LEADS program

GFWC Citations are given to District winners and one person is selected to represent the state of Georgia at the LEADS program held during the International Convention

A Cash Award is also given to the club that had the most creative Leads program. **A list with detailed instructions of all Leadership Awards is attached to this communication**

Club Members:

Arrive early and remain until the meeting is adjourned

Rise and wait to be recognized by the chair

When a speaker is at the podium you should not talk or leave the room

Show respect by addressing your presiding officer as Madam President or Madam Chair

Club President

Be prepared with your script and agenda

Invite your speaker as early as possible

Seat your head table in proper order

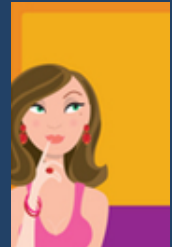
Start your meeting on time, move it along efficiently and finish on time

When arranging your agenda remember “God before Country” invocation/inspiration followed by the pledge.

Head Table

Use Place cards at the Head table

Maximum at the head table is twelve



Flag Etiquette

When displayed on a platform the flag should be placed on a staff to the right of the presiding officer.. If the flag is displayed on the floor of the room it should be placed to the audiences right as they face the presiding officer.

Wishing you all a Very Happy Thanksgiving!

Karen